

DON HONORIO VENTURA TECHNOLOGICAL STATE UNIVERSITY

BACOLOR, PAMPANGA

# **PHILIPPINE BIDDING DOCUMENTS**

(As Harmonized with Development Partners)

## **Procurement of Janitorial Services**

Fifth Edition  
August 2016

Republic of the Philippines  
**DON HONORIO VENTURA TECHNOLOGICAL STATE UNIVERSITY**  
Bacolor, Pampanga

**INVITATION TO BID FOR**  
**THE PROCUREMENT OF JANITORIAL SERVICES**

1. The Don Honorio Ventura Technological State University (DHVTSU), through the **Fund 164 (INCOME)** for the Fiscal Year 2018 intends to apply the sum of **Two Million Three Hundred Eighty Two Thousand Six Hundred Twenty Eight Pesos & 38/100 Only (P2,382,628.38)** being the Approved Budget for the Contract (ABC) to payments under the contract for **The Procurement of Janitorial Services (Contract No. \_\_\_\_\_ DHVTSU - 2018)**. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The DHVTSU now invites bids for **The Procurement of Janitorial Services**. Delivery of the Goods is required within 1 year (365) calendar days after receipt of Notice to Proceed (NTP). Bidders should have completed, within the last five (5) years from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II, Instructions to Bidders.
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the "Government Procurement Reform Act".  
  
Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183.
4. Interested bidders may obtain further information from **Mr. Antonio B. Mercado** of the BAC Secretariat, Property and Procurement Office, DHVTSU, Bacolor, Pampanga, and inspect the Bidding Documents at the address given below during office hours from 8:00 a.m. to 4:00 p.m.
5. A complete set of Bidding Documents may be acquired by interested Bidders on December 17, 2018 to January 14, 2019, 8:00 A.M. to 4:00 P.M., and January 15, 2019, 8:00 A.M. to 9:00 A.M. from the BAC Secretariat and upon payment of a non-refundable fee in the amount of **Five Thousand Pesos Only (P5,000.00)**.

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity, provided that Bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

6. The **DHVTSU** will hold a Pre-Bid Conference on January 03, 2019, 10:00 A.M. at the BAC Office, DHVTSU, Bacolor, Pampanga, which shall be open to prospective bidders.
7. Bids must be duly received by the BAC Secretariat at the address below on or before January 15, 2019 from 9:00 A.M. to 9:59 A.M.. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 18.  
  
Bid opening shall be on January 15, 2019, 10:00 A.M. at the BAC Office, DHVTSU, Bacolor, Pampanga. Bids will be opened in the presence of the bidders' representatives who choose to attend at the address below. Late bids shall not be accepted.
8. The **DHVTSU** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.
9. For further information, please refer to:

**(Sgd.) Engr. RANIE B. CANLAS**  
Chairman, Bids and Awards Committee (GOODS & SERVICES)  
Cabambangan, DHVTSU, Bacolor, Pampanga  
Tel. No. (045) 901-06-01/(045) 626-59-57  
Email address: dhvtsubacsecretariat@gmail.com  
Website Address: [www.dhvtsu.edu.ph](http://www.dhvtsu.edu.ph)