



Republic of the Philippines  
**DON HONORIO VENTURA TECHNOLOGICAL STATE UNIVERSITY**  
Bacolor, Pampanga

PRE-BID CONFERENCE

**SUPPLY, DELIVERY, INSTALLATION AND COMMISSIONING OF VARIOUS CIVIL  
ENGINEERING LABORATORY EQUIPMENT**  
**ABC: P 29,971,856.00**

MINUTES OF THE MEETING  
February 20, 2019  
BAC Office, University Food Center

Present:

VP Ranie B. Canlas	Chairman, BAC (Goods and Services)
VP Reden M. Hernandez	Vice-Chair, BAC (Goods & Services)
VP Reynaldo C. Nicdao	Member, BAC (Goods & Services)
Mr. Luisito B. Reyes	Member, BAC (Goods & Services)
Mr. Joel C. Soto	Provisional Member, BAC (Goods & Services)
Engr. Jun P. Flores	EUUR
Engr. Raul O. Duya	Head, TWG
Engr. Benjamin O. Guiao	TWG
Engr. Miriam B. Villanueva	TWG
Engr. Irene R. Roque	TWG
Mr. Antonio B. Mercado	Head, BAC Secretariat (Goods & Services)
Ms. Juris C. Ponio	Member, BAC Secretariat (Goods and Services)
Mr. Jay Villadelgado	Representative, Innovative Concept Marketing
Ms. Rona Estellero	Representative, Prince Valiant International Corporation
Mr. John Mark Gellido	Representative, JNJ Instrumentation Services
Mr. Gerald Valentin	Representative, Festo, Inc.
Ms. Ruby Ann Ortega	Representative, State Alliance Ent., Inc.
Ms. Conchita M. Binabaye	Representative, State Alliance Ent., Inc.

On Official Business/Absent:

Dr. Robin B. Dimla	Member, BAC (Goods & Services)
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1. The conference was called to order at **10:30 AM.**, presided by the BAC Chairman, after the determination of a quorum by the Head, BAC Secretariat.
2. Five prospective bidders attended the conference – (1) Innovative Concept Marketing; (2) Prince Valiant International Corporation; (3) JNJ Instrumentation Services; (4) Festo, Inc.; (5) State Alliance Ent., Inc. who were duly acknowledged.
3. As confirmed by the Head, BAC Secretariat, only two (2) suppliers purchased bidding document – State Alliance Enterprises, Inc. and Innovative Concept Marketing.
4. The BAC Chair reiterated the purpose of the pre-bid conference in reference to GPPB Circular 03-2018. He furtherly stated the various reasons for possible disqualification and non-compliance during the opening of bids.
5. The following were discussed during the meeting:
  - a. A concern was raised by one of the prospective bidders, regarding technical specifications. According to her, the specifications are specific to a particular brand and the possibility of tailor-fitting.

The BAC Chairman together with the TWG answered the query by stating that a thorough market study has been conducted and that the specifications are not brand specific.

Also, one of the TWG members mentioned that the specifications are based from American Standard for Testing and Materials (ASTM).

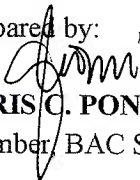
Further, the suppliers were advised that they can actually offer any brand as long as it will satisfy the requirements stated on the technical specifications.

Upon hearing the explanations, the prospective bidder is asking if there is the possibility of putting "Equivalent" on the specifications.

The Chairman answered that all concerns raised will be evaluated by the End User, TWG and BAC members.

- b. Another query was raised regarding the amount of SLCC, if aggregate amount will be allowed. The Chairman answered it using ITB clause 5.4 in the Bid Data Sheet found in the Philippine Bidding Documents.
- c. Another bidder asked on the similar projects to be submitted during the opening of bids. They are asking on the extent of similarity of the projects. The TWG said that they can submit projects that are similar in nature like various engineering laboratory equipment.
- d. The project is "lot" and not line itemized. Only one bidder will be declared as winner.
- e. The following queries were also raised by the prospective bidders and were answered by the BAC Chair:
  - There is no preference in terms of the country of origin
  - There is no exclusivity in Public Bidding.
6. The BAC Chair reminded the prospective bidders of the "no contact rule policy" between the suppliers, BAC members, EUUR and TWG. All concerns should be coursed through with the Secretariat.
7. A deliberation of the concerns raised will be conducted to determine the possibility of issuing a supplemental bid bulletin.
8. Copy of the Minutes of the Pre-Bid Conference will be posted in the BAC corner of the university and will be uploaded in the university website.
9. As per schedule, Opening of Bids is on March 6, 2019 at 11:00 a.m.
10. There being no more matters to discuss, the meeting was adjourned at 11:15 AM.

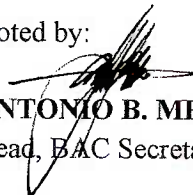
Prepared by:



**JURIS C. PONIO**

Member, BAC Secretariat

Noted by:



**ANTONIO B. MERCADO**

Head, BAC Secretariat

Attested by:



**RANIE B. CANLAS, MSCpE**

Chairman, BAC (Goods and Services)