



Republic of the Philippines
DON HONORIO VENTURA STATE UNIVERSITY
Villa de Bacolor, Pampanga

PRE-BID CONFERENCE

SUPPLY AND DELIVERY OF JANITORIAL SUPPLIES
ABC: P 1,435,183.68

MINUTES OF THE MEETING
September 12, 2019
BAC Office, University Food Center

Present:

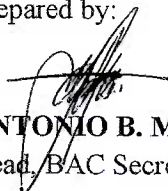
VP Reynaldo C. Nicdao	Member, BAC (Goods & Services)
VP Reden M. Hernandez	Vice-Chair, BAC (Goods & Services)
Mr. Joel C. Soto	Provisional Member, BAC (Goods & Services)
Ms. Anna C. Dayrit	Alternate Member, BAC (Goods & Services)
Ar. Alvin C. Abata	EUUR
Mr. Danilo B. Antonio	TWG
Mr. Antonio B. Mercado	Head, BAC Secretariat (Goods & Services)
Ms. Juris C. Ponio	Member, BAC Secretariat (Goods and Services)
Ms. Adelina N. Tongol	Owner, RDO Security Agency

On Official Business/Absent:

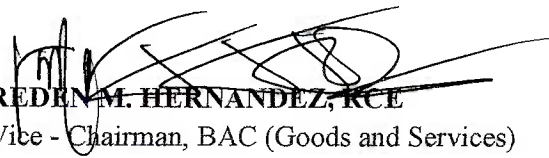
VP Ranie B. Canlas	Chairman, BAC (Goods and Services)
Mr. Luisito B. Reyes	Member, BAC (Goods & Services)
Dr. Robin B. Dimla	Member, BAC (Goods & Services)
Mr. Robert K. Santos	TWG

1. The conference was called to order at **10:00 AM.**, presided by the BAC Vice Chairman, after the determination of a quorum by the Head, BAC Secretariat.
2. As confirmed by the Head, BAC Secretariat, no supplier purchased bidding document.
3. The BAC Vice Chair reminded the suppliers and BAC members that the purpose of conducting the Pre-Bid Conference is to discuss the nature of the project, technical specifications and other concerns that may arise during the procurement.
4. The suppliers were given the opportunity to clarify and ask questions about the project. The following concerns were reiterated as they are already included in the terms of reference found in the bidding document.
 - a. SLCC should be equivalent to at least 50% of the ABC
 - b. Hygienic kits are considered janitorial supplies
 - c. Technical specifications of Items No. 4 and 6 will be amended and be included in the supplemental bid bulletin that will be posted on PhilGEPS and DHVSU website
5. The Minutes of the Pre-Bid Conference will be posted on DHVSU website for transparency purposes.
6. As per schedule, Opening of Bids is on September 25, 2019 at 10:00 a.m.
7. There being no more matters to discuss, the meeting was adjourned at 10:35 AM

Prepared by:


ANTONIO B. MERCADO
Head, BAC Secretariat

Attested by:


REDEN M. HERNANDEZ, RCE
Vice - Chairman, BAC (Goods and Services)