



Republic of the Philippines  
**DON HONORIO VENTURA TECHNOLOGICAL STATE UNIVERSITY**  
Bacolor, Pampanga

PRE-BID CONFERENCE

**SUPPLY, DELIVERY, INSTALLATION AND COMMISSIONING OF VARIOUS MECHANICAL  
ENGINEERING LABORATORY EQUIPMENT**  
**ABC: P 29,971,856.00**

MINUTES OF THE MEETING  
February 20, 2019  
BAC Office, University Food Center

Present:

VP Ranie B. Canlas	Chairman, BAC (Goods and Services)
VP Reden M. Hernandez	Vice-Chair, BAC (Goods & Services)
VP Reynaldo C. Nicdao	Member, BAC (Goods & Services)
Mr. Luisito B. Reyes	Member, BAC (Goods & Services)
Mr. Joel C. Soto	Provisional Member, BAC (Goods & Services)
Engr. Jun P. Flores	EUUR
Engr. Patrick D. Sta. Maria	Head, TWG
Engr. Dante C. Manliclic	TWG
Engr. Edgardo M. Santos	TWG
Engr. Mary Anne M. Sahagun	TWG
Mr. Antonio B. Mercado	Head, BAC Secretariat (Goods & Services)
Ms. Juris C. Ponio	Member, BAC Secretariat (Goods and Services)
Mr. Jay Villadelgado	Representative, Innovative Concept Marketing
Ms. Rona Estellero	Representative, Prince Valiant International Corporation
Mr. John Mark Gellido	Representative, JNJ Instrumentation Services
Mr. Gerald Valentin	Respresentative, Festo, Inc.

On Official Business/Absent:

Dr. Robin B. Dimla Member, BAC (Goods & Services)

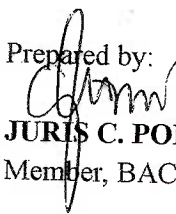
1. The conference was called to order at **10:00 AM.**, presided by the BAC Chairman, after the determination of a quorum by the Head, BAC Secretariat.
2. Four prospective bidders attended the conference – (1) Innovative Concept Marketing; (2) Prince Valiant International Corporation; (3) JNJ Instrumentation Services; (4) Festo, Inc. and were duly acknowledged.
3. As confirmed by the Head, BAC Secretariat, only one (1) supplier purchased bidding document- Innovative Concept Marketing.
4. The BAC Chair reiterated the purpose of the pre-bid conference through the GPPB Circular 03-2018. He furtherly stated the various reasons for possible disqualification and non-compliance during the opening of bids.
5. The following were discussed during the meeting:
  - a. One of the prospective bidders raised a concern regarding the specifications of the equipment being procured. According to her, their technical team has conducted a review and found out that the specifications are similar to the specification of a particular brand. She further stated the possibility of tailor-fitting in reference to Section 18 of RA 9184.

The Bac Chairman answered the query by stating that the Technical Working Group of the project has conducted a thorough market study and that the specifications are not brand specific and this was agreed upon by one of the prospective bidders.

Further, the suppliers were advised that they can actually offer any brand as long as it will satisfy the requirements stated on the technical specifications.

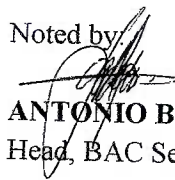
- b. The BAC Chair reminded the prospective bidders of the “no contact rule policy” between the suppliers, BAC members, EUUR and TWG. All concerns should be coursed through with the Secretariat.
6. A deliberation of the concerns raised will be conducted to determine the possibility of issuing a supplemental bid bulletin.
7. Copy of the Minutes of the Pre-Bid Conference will be posted in the BAC corner of the university and will be uploaded in the university website.
8. As per schedule, opening of bids is on March 6, 2019 at 10:00 a.m.
9. There being no more matters to discuss, the meeting was adjourned at 10:30 AM.

Prepared by:

  
**JURIS C. PONIO**

Member, BAC Secretariat

Noted by:

  
**ANTONIO B. MERCADO**

Head, BAC Secretariat

Attested by:

  
**RANIE B. CANLAS, MSCpE**

Chairman, BAC (Goods and Services)