



**DON HONORIO VENTURA TECHNOLOGICAL STATE UNIVERSITY**  
**Bacolor, Pampanga**

**SYSTEM OF AGENCY RANKING OF DELIVERY UNITS FOR F.Y. 2018 PBB**

SYSTEM OF Ranking Delivery units is guided by AO 25 Memorandum Circular No. 2018-1 dated May 28, 2018 which provided that bureaus, offices or delivery units eligible to be ranked shall be forced ranked according to the following:

<b>Ranking</b>	<b>Performance Category</b>
Top 10%	Best Bureau/Office/Delivery Unit
Next 25%	Better Bureau/Office/Delivery Unit
Next 65%	Good Bureau/Office/Delivery Unit

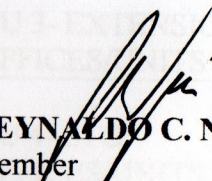
As provided in Item 3.4, agency has given authority to cluster the delivery units based on similarities of functions and responsibilities provided that the overall ranking of delivery units shall not exceed 10% and 25%, respectively, of the total delivery units in the department/agency. For this reason-Five Delivery units, namely DU1-Extension Services, DU2-Research, DU3-Extension, DU4-Support to Operations and DU5-General Administration and Support Services have been identified to comprise the delivery units under such cluster/s (Higher Education Services, Research, Extension, STO and GASS) tasked to deliver quality services concerning Major Final Outputs and achieve objective results, officials and employees that belong to each delivery unit shall be forced ranked accordingly with the following criteria and corresponding weighted points: Mean Performance Rating for FY 2015-2016, weight-60%; Mean Performance Rating of the Delivery Unit he/she belongs based in PIs with concentration on the degree of contribution score extended in the delivery of the actual PI accomplishment, weight-20%; and Plus Factors as rated by the immediate head as to quality/quantity/timeliness of service. Such criteria has a total of 100% which if breakdown would give the Total Weighted Points and the Final Ranking as desired.





**B. CRITERIA AND BASIS OF FORCE RANKING THE EMPLOYEES**


Delivery Units	Name of Personnel	Position/ Designation Salary Grade	SPMS Rating for FY 2016-2016		Mean Performance Rating of the Delivery Unit he/she belong based in PIs		Plus Factors as rated by the immediate head as to quality/ quantity/timeliness of services delivered		T WE PC
			Rating	Weight- 60%	Rating	Weight – 20%	Rating Scale of 1-5 (5 as the highest)	Weight – 20%	
DU 1	1.								
	2.								
	3.								

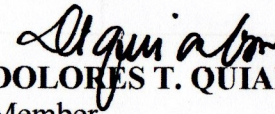
**PERFORMANCE MANAGEMENT TEAM:**

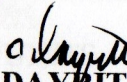
  
**REYNALDO C. NICDAO, Ph.D.**  
 Member

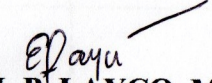
  
**ROHEL S. SERRANO, RCE**  
 Chairman

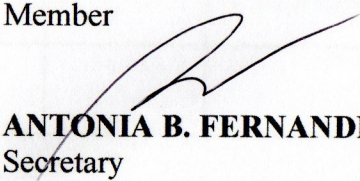
  
**REDEN M. HERNANDEZ, RCE**  
 Member

  
**RANNIE B. CANLAS, MSCpe**  
 Member

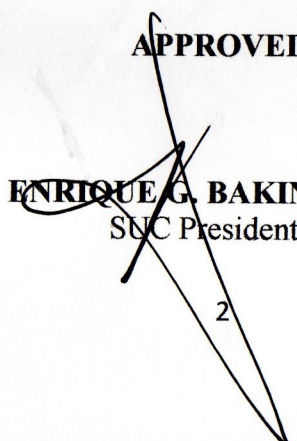
  
**DOLORIS T. QUIAM**  
 Member

  
**ANNA C. DAYRIT, MM, MBA**  
 Member

  
**EDDIEBAL P. LAYCO, MAEd**  
 Member

  
**ANTONIA B. FERNANDEZ**  
 Secretary

**APPROVED:**

  
**ENRIQUE G. BAKING, Ed. D.**  
 SUC President III



**C. CRITERIA AND BASIS OF RANKING THE DELIVERY UNITS**

Delivery Units	Mean Percentage Increase (above 90%) on Accomplishments based on Performance Indicators (60%)	Weighted points	Degree/Extent of Participation (No. Faculty Members/ Non-teaching Personnel) within the DUs (20%)	Weighted Points	Mean Performance Rating (SPMS Rating of all personnel within the DU) FY 2015 (20%)	Weighted Points	Total Weighted Points	Rank
DU1- HES OFFICES/UNITS								
DU 2- RESEARCH OFFICES/UNITS								
DU 3- EXTENSION OFFICES/UNITS								
DU 4- STO OFFICES/UNITS								
DU 5- GASS OFFICES/UNITS								

Prepared by:

*Alvin*  
**NNA C. DAYRIT, MM, MBA**  
 Chief Administrative Officer

Approved:

*[Signature]*  
**ENRIQUE C. BAKING**  
 SUC President III