

APP-CSE 2022 FORM  
ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2022 FORM

Introduction:

This form contains the common-use supplies and equipment (CSE) carried in stock by the Procurement Service – Department of Budget and Management (PS-DBM) that may be purchased by government agencies. Consistent with the DBM Circular No. 2018-10 dated 08 November 2018, the APP-CSE shall serve as the agency's annual procurement request for all its CSE requirements. Only agencies with uploaded APP-CSE in the Virtual Store will be able to purchase CSE from the PS-DBM. Note that the items listed on this form have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPC) in preparation for integration of the APP-CSE template in the Modernized Government Electronic Procurement System (MGEPS).

Reminders:

- 1.0 The APP-CSE form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the Virtual Store.
- 2.0 All information must be provided accurately.
- 3.0 Kindly refer to the CSE catalogue on the PS-DBM website ([www.ps-philgeps.gov.ph](http://www.ps-philgeps.gov.ph)) for the detailed technical specifications and sample photo of the items.
- 4.0 Do not delete, add, or revise any items or rows on the PART I of this template otherwise the form will be deemed invalid.
- 5.0 Additional rows for other items may be inserted in PART II, if necessary. Note that this is only applicable in the PART II of the form.
- 6.0 Once signed and approved by the Property/Supply Officer, Accountant/Budget Officer, and Head of the Agency/Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable Document Format (PDF) to the agency's Virtual Store
- 7.0 Should there be changes in the agency's CSE requirements, the agency may edit their uploaded APP-CSE directly on their Virtual Store account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of the quantities indicated in the original APP-CSE form will not be served if not covered by a supplemental APP-CSE.
- 8.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM at (02) 8-689-7750 local 4004, 4005, 4019, or visit the PS-DBM website ([www.ps-philgeps.gov.ph](http://www.ps-philgeps.gov.ph)) for the guide on how to fill-out the APP-CSE.

Note: Consistent with Memorandum Circular No. 2021-1 dated 03 June 2021, issued by AO 25, the APP-CSE for FY 2022 must be submitted on or before **31 August 2021**.  
 Department/Bureau/Office: DON HONORIO VENTURA STATE UNIVERSITY Agency Code/UACS: \_\_\_\_\_ Contact Person: BANJO P. SAMSON  
 Region: III Organization Type: STATE UNIVERSITY Position: OIC, SUPPLY & PROPERTY OFFICE  
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Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 30 April 2022)	Total Amount for the year		
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT					
<b>PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOTS)</b>																										
<b>PESTICIDES OR PEST REPELLENTS</b>																										
1	10191509-IN-A01	INSECTICIDE, aerosol type	can	40	0	0	40	5,574.40	40	0	0	40	5,574.40	40	0	0	40	5,574.40	40	0	0	40	5,574.40	160.00	139.36	22297.60
<b>PERFUMES OR COLOGNES OR FRAGRANCES</b>																										
2	53131626-HS-S01	LIQUID HAND SANITIZER, 500mL	bottle	100	0	0	100	15,143.00	100	0	0	100	15,143.00	100	0	0	100	15,143.00	100	0	0	100	15,143.00	400.00	151.43	60572.00
<b>ALCOHOL OR ACETONE BASED ANTISEPTICS</b>																										
3	12191601-AL-E04	ALCOHOL, Ethyl, 68%-72%, 500 ml	bottle	100	0	0	100	6,656.00	100	0	0	100	6,656.00	100	0	0	100	6,656.00	100	0	0	100	6,656.00	400.00	66.56	26624.00
4	12191601-AL-E03	ALCOHOL, ethyl, 68%-72%, 1 Gallon	gallon	50	0	0	50	19,396.00	50	0	0	50	19,396.00	50	0	0	50	19,396.00	50	0	0	50	19,396.00	200.00	387.92	77584.00
5	51471901-AL-I01	ALCOHOL, isopropyl, 68%- 72%, 500ml (-5ml)	bottle	50	0	0	50	2,179.00	50	0	0	50	2,179.00	50	0	0	50	2,179.00	50	0	0	50	2,179.00	200.00	43.58	8716.00
6	51471901-AL-I02	ALCOHOL, isopropyl, 68%-72%, scented, 3.785 liters	gallon	20	0	0	20	9,100.00	20	0	0	20	9,100.00	20	0	0	20	9,100.00	20	0	0	20	9,100.00	80.00	455.00	36400.00
7	51471505-PO-P01	POVIDONE IODINE, 10 % solution, 120 ml	gallon	10	0	0	10	2,077.50	10	0	0	10	2,077.50	10	0	0	10	2,077.50	10	0	0	10	2,077.50	40.00	207.75	8310.00
<b>COLOR COMPOUNDS AND DISPERSIONS</b>																										
8	12171703-SI-P01	INK, for stamp pad	bottle	10	0	0	10	315.20	10	0	0	10	315.20	10	0	0	10	315.20	10	0	0	10	315.20	40.00	31.52	1260.80
<b>FILMS</b>																										
9	13111203-AC-F01	ACETATE	roll	8	0	0	8	6,782.56	8	0	0	8	6,782.56	8	0	0	8	6,782.56	8	0	0	8	6,782.56	32.00	847.82	27130.24
10	13111201-CF-P01	CARBON FILM, A4	box	1	0	0	1	221.00	1	0	0	1	221.00	1	0	0	1	221.00	1	0	0	1	221.00	4.00	221.00	884.00
11	13111201-CF-P02	CARBON FILM, legal	box	1	0	0	1	208.52	1	0	0	1	208.52	1	0	0	1	208.52	1	0	0	1	208.52	4.00	208.52	834.08
<b>PAPER MATERIALS AND PRODUCTS</b>																										
12	14111525-CA-A01	CARTOLINA, assorted colors	pack	20	0	0	20	1,674.40	20	0	0	20	1,674.40	20	0	0	20	1,674.40	20	0	0	20	1,674.40	80.00	83.72	6697.60
13	14111506-CF-L11	COMPUTER CONTINUOUS FORM, 1 ply, 280 X 241mm	box	50	0	0	50	44,127.50	50	0	0	50	44,127.50	50	0	0	50	44,127.50	50	0	0	50	44,127.50	200.00	882.55	176510.00
14	14111506-CF-L12	COMPUTER CONTINUOUS FORM, 1 ply, 280 X 378mm	box	50	0	0	50	51,480.00	50	0	0	50	51,480.00	50	0	0	50	51,480.00	50	0	0	50	51,480.00	200.00	1029.60	205920.00
15	14111506-CF-L22	COMPUTER CONTINUOUS FORM, 2 ply, 280 X 378mm	box	50	0	0	50	76,440.00	50	0	0	50	76,440.00	50	0	0	50	76,440.00	50	0	0	50	76,440.00	200.00	1528.80	305760.00
16	14111506-CF-L21	COMPUTER CONTINUOUS FORM, 2 ply, 280 X 241mm	box	50	0	0	50	45,318.00	50	0	0	50	45,318.00	50	0	0	50	45,318.00	50	0	0	50	45,318.00	200.00	906.36	181272.00
17	14111506-CF-L31	COMPUTER CONTINUOUS FORM, 3 ply, 280 X 241mm	box	50	0	0	50	44,200.00	50	0	0	50	44,200.00	50	0	0	50	44,200.00	50	0	0	50	44,200.00	200.00	884.00	176800.00
18	14111506-CF-L32	COMPUTER CONTINUOUS FORM, 3 ply, 280 X 378mm	box	50	0	0	50	75,400.00	50	0	0	50	75,400.00	50	0	0	50	75,400.00	50	0	0	50	75,400.00	200.00	1508.00	301600.00
19	14111609-LL-C01	LOOSELEAF COVER, legal	bundle	5	0	0	5	3,974.80	5	0	0	5	3,974.80	5	0	0	5	3,974.80	5	0	0	5	3,974.80	20.00	794.96	15899.20
20	14111514-NP-S02	NOTE PAD, stick on, 50mm x 76mm (2" x 3") min	pad	10	0	0	10	370.60	10	0	0	10	370.60	10	0	0	10	370.60	10	0	0	10	370.60	40.00	37.06	1482.40
21	14111514-NP-S04	NOTE PAD, stick on, 76mm x 100mm (3" x 4") min	pad	10	0	0	10	592.80	10	0	0	10	592.80	10	0	0	10	592.80	10	0	0	10	592.80	40.00	59.28	2371.20
22	14111514-NP-S03	NOTE PAD, stick on, 3" x 3"	pad	10	0	0	10	540.80	10	0	0	10	540.80	10	0	0	10	540.80	10	0	0	10	540.80	40.00	54.08	2163.20
23	14111514-NB-S01	NOTEBOOK, stenographer	piece	5	0	0	5	60.20	5	0	0	5	60.20	5	0	0	5	60.20	5	0	0	5	60.20	20.00	12.04	240.80
24	14111507-PP-M01	PAPER, MULTICOPY, A4, 80 gsm	reams	70	70	70	210	28,698.60	70	70	70	210	28,698.60	70	70	70	210	28,698.60	70	70	70	210	28,698.60	840.00	136.66	114794.40
25	14111507-PP-M02	PAPER, MULTICOPY, Legal, 80gsm	reams	60	60	60	180	22,987.80	60	60	60	180	22,987.80	60	60	60	180	22,987.80	60	60	60	180	22,987.80	720.00	127.71	91951.20
26	14111507-PP-C01	PAPER, Multi-Purpose, A4, 70 gsm	reams	50	50	50	150	14,739.00	50	50	50	150	14,739.00	50	50	50	150	14,739.00	50	50	50	150	14,739.00	600.00	98.26	58956.00
27	14111507-PP-C02	PAPER, multi-purpose, legal, 70gsm	reams	50	50	50	150	17,769.00	50	50	50	150	17,769.00	50	50	50	150	17,769.00	50	50	50	150	17,769.00	600.00	118.46	71076.00











Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year	
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
278	44103103-SA-B14	TONER CART, Samsung MLT-D108S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00	2875.58	0.00		
279	44103103-SA-B21	TONER CART, Samsung MLT-D203E, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00	7259.20	0.00		
280	44103103-SA-B18	TONER CART, Samsung MLT-D203L, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00	3458.00	0.00		
281	44103103-SA-B20	TONER CART, Samsung MLT-D203U, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00	6442.80	0.00		
282	44103103-SA-B12	TONER CART, SAMSUNG MLT-D205E, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00	7321.14	0.00		
283	44103103-SA-B05	TONER CART, SAMSUNG MLT-D205L, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00	3962.24	0.00		
284	44103103-SA-B10	TONER CART, SAMSUNG SCX-D6555A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00	4066.40	0.00		
285	44103103-BR-B15	TONER CART, BROTHER TN-3478, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00	6370.00	0.00		
286	44103103-CA-B00	TONER CART, CANON CRG 324 II	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0.00	13399.36	0.00		
<b>AUDIO AND VISUAL EQUIPMENT AND SUPPLIES</b>																											
287	45121517-DO-C02	DOCUMENT CAMERA, 8 MP	unit	2	0	0	2	47,247.20	2	0	0	2	47,247.20	2	0	0	2	47,247.20	2	0	0	2	47,247.20	8.00	23623.60	188988.80	
288	45111609-MM-P01	MULTIMEDIA PROJECTOR	unit	5	0	0	5	87,360.00	5	0	0	5	87,360.00	5	0	0	5	87,360.00	5	0	0	5	87,360.00	20.00	17472.00	349440.00	
<b>FLAG OR ACCESSORIES</b>																											
289	55121905-PH-F01	PHILIPPINE NATIONAL FLAG	piece	5	0	0	5	1,424.20	5	0	0	5	1,424.20	5	0	0	5	1,424.20	5	0	0	5	1,424.20	20.00	284.84	5696.80	
<b>PRINTED PUBLICATIONS</b>																											
290	55101524-RA-H01	HANDBOOK (RA 9184), 8th edition	book	2	0	0	2	74.42	2	0	0	2	74.42	2	0	0	2	74.42	2	0	0	2	74.42	8.00	37.21	297.68	
<b>FIRE FIGHTING EQUIPMENT</b>																											
291	46191601-FE-M01	FIRE EXTINGUISHER, dry chemical	unit	10	0	0	10	11,440.00	10	0	0	10	11,440.00	10	0	0	10	11,440.00	10	0	0	10	11,440.00	40.00	1144.00	45760.00	
292	46191601-FE-H01	FIRE EXTINGUISHER, pure HCFC	unit	10	0	0	10	56,132.50	10	0	0	10	56,132.50	10	0	0	10	56,132.50	10	0	0	10	56,132.50	40.00	5613.25	224530.00	
<b>CONSUMER ELECTRONICS</b>																											
293	52161535-DV-R01	DIGITAL VOICE RECORDER	unit	2	0	0	2	12,831.28	2	0	0	2	12,831.28	2	0	0	2	12,831.28	2	0	0	2	12,831.28	8.00	6415.64	51325.12	
<b>FURNITURE AND FURNISHINGS</b>																											
294	56101504-CM-B01	MONOBLOC CHAIR, beige	piece	50	0	0	50	15,184.00	50	0	0	50	15,184.00	50	0	0	50	15,184.00	50	0	0	50	15,184.00	200.00	303.68	60736.00	
295	56101504-CM-W01	MONOBLOC CHAIR, white	piece	50	0	0	50	15,080.00	50	0	0	50	15,080.00	50	0	0	50	15,080.00	50	0	0	50	15,080.00	200.00	301.60	60320.00	
296	56101519-TM-S01	MONOBLOC TABLE, white	unit	5	0	0	5	6,177.60	5	0	0	5	6,177.60	5	0	0	5	6,177.60	5	0	0	5	6,177.60	20.00	1235.52	24710.40	
297	56101519-TM-S02	MONOBLOC TABLE, beige	unit	5	0	0	5	5,444.40	5	0	0	5	5,444.40	5	0	0	5	5,444.40	5	0	0	5	5,444.40	20.00	1088.88	21777.60	
<b>ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES</b>																											
298	60121413-CB-P01	CLEARBOOK, 20 Transparent pockets, A4	piece	20	0	0	20	740.80	20	0	0	20	740.80	20	0	0	20	740.80	20	0	0	20	740.80	80.00	37.04	2963.20	
299	60121413-CB-P02	CLEARBOOK, 20 Transparent pockets, Legal	piece	20	0	0	20	768.20	20	0	0	20	768.20	20	0	0	20	768.20	20	0	0	20	768.20	80.00	38.41	3072.80	
300	60121534-ER-P01	ERASER, plastic/rubber	piece	30	0	0	30	131.10	30	0	0	30	131.10	30	0	0	30	131.10	30	0	0	30	131.10	120.00	4.37	524.40	
301	60121524-SP-G01	SIGN PEN, black	piece	40	0	0	40	810.40	40	0	0	40	810.40	40	0	0	40	810.40	40	0	0	40	810.40	160.00	20.26	3241.60	
302	60121524-SP-G02	SIGN PEN, blue	piece	30	0	0	30	607.80	30	0	0	30	607.80	30	0	0	30	607.80	30	0	0	30	607.80	120.00	20.26	2431.20	
303	60121524-SP-G03	SIGN PEN, red	piece	30	0	0	30	607.80	30	0	0	30	607.80	30	0	0	30	607.80	30	0	0	30	607.80	120.00	20.26	2431.20	
304	60121124-WR-P01	WRAPPING PAPER, kraft	pack	5	0	0	5	774.20	5	0	0	5	774.20	5	0	0	5	774.20	5	0	0	5	774.20	20.00	154.84	3096.80	
<b>SOFTWARE</b>																											
1	43231513-SFT-001	Business function specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
2	43231602-SFT-002	Finance accounting and enterprise resource planning ERP software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
3	43232004-SFT-003	Computer game or entertainment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
4	43232107-SFT-004	Content authoring and editing software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
5	43232202-SFT-005	Content management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
6	43232304-SFT-006	Data management and query software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
7	43232402-SFT-007	Development software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
8	43232505-SFT-008	Educational or reference software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
9	43232603-SFT-009	Industry specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
10	43232701-SFT-010	Network applications software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
11	43232802-SFT-011	Network management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
12	43232905-SFT-012	Networking software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
13	43233004-SFT-013	Operating environment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
14	43233205-SFT-014	Security and protection software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
15	43233405-SFT-015	Utility and device driver software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	
16	43233501-SFT-016	Information exchange software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00	

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		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT
<b>PART II. OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)</b>																								
1	40101701-AC-W01	Air Conditioning Unit, Window Inverter Type	5		5	215,000.00				0	0.00	5			5	215,000.00				0	0.00	10.00	43000.00	430000.00
2	40101701-AC-S01	Air Conditioning Unit, Split Type	3		3	279,000.00				0	0.00	3			3	279,000.00				0	0.00	6.00	93000.00	558000.00
3	44111905-WB-N01	White Board	5		5	35,000.00				0	0.00	5			5	35,000.00				0	0.00	10.00	7000.00	70000.00
4	44111911-WB-D01	White Board, Digital			0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
5	52161505-TV-S01	SMART Television			0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
6	52161520-MC-M01	Microphone			0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
7	52161512-SP-K01	Speakers			0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
8	32101514-AM-P01	Amplifier			0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
9	52161517-EQ-E01	Equalizer			0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
10	46171615-HD-C01	HD Camera			0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
11	45121504-DS-C01	DSLR Camera			0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
12	45121516-VH-C01	HD Video Camera			0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
13	45121506-VC-C01	Video Conference Equipment			0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
14	39112102-LB-B01	LED bulb	50		50	17,500.00	50			50	17,500.00	50			50	17,500.00	50			50	17,500.00	200.00	350.00	70000.00
15	43212104-PI-M01	PRINTER, Inkjet, Monochrome			0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
16	43212104-PI-C01	PRINTER, Inkjet, Color			0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
17	43212105-PP-001	Portable Printer			0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
18	43211509-AT-001	Android Tablet			0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
19	43222610-HS-001	Hub/Switches			0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
20	43222609-NR-001	Network Routers			0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
21	43222640-WA-P01	Wireless Access Point			0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
22	43211711-SF-001	Scanner, Flatbed	2		2	69,300.00				0	0.00	2			2	69,300.00				0	0.00	4.00	34650.00	138600.00
23	45111601-WP-P01	Wireless Pointing Device / Laser Pointer			0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
24	81112306-MF-P01	Multi Function PRINTER	4		4	38,640.00	4			4	38,640.00	4			4	38,640.00	4			4	38,640.00	16.00	9660.00	154560.00
25	39121011-UP-S01	UNINTERRUPTIBLE POWER SUPPLY (UPS)			0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
26	43191501-MP-001	Mobile Phone			0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
27	43211711-SC-D01	Scanner, Colored, Double sided, feeder type			0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
28	53121601-GB-001	GO BAG, for disaster relief, rescue operations			0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
29	60104701-SP-001	Solar Panel			0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
30	46161604-LV-L01	Life Vest / Life Jacket (for emergency purposes / emergency preparedness / for disaster relief / rescue operations)			0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
31	26111607-CC-S01	Charge Controller and DC Inverter for Solar Panel			0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
32	46181502-BF-V01	Bullet proof vest			0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
33	25172502-WW-001	Wheels, _____ (type of vehicle)			0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
34	40161513-FF-001	Fuel Filters			0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
35	48101710-DW-F01	Drinking Water/ Fountain			0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
36	26111729-AB-001	Auto Battery			0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00



Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00

<b>A. TOTAL</b>		P	9,401,289.88
<b>B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)</b>		P	940,128.99
<b>C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)</b>		P	-
<b>D. GRAND TOTAL (A + B + C)</b>		P	10,341,418.87
<b>E. APPROVED BUDGET BY THE AGENCY HEAD In Figures and Words:</b>			

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by:

Certified Funds Available / Certified Appropriate Funds Available: Approved by:

(SGD) BANJO P. SAMSON  
 \_\_\_\_\_  
 (OIC) Property/Supply Officer

(SGD) JOSEPH IAN P. GUINTU  
 \_\_\_\_\_  
 Accountant / Budget Officer

(SGD) ENRIQUE G. BAKING, Ed.D  
 \_\_\_\_\_  
 Head of Office/Agency

Date Prepared: August 4, 2021