



SN: 2025-00__

REQUEST FOR PERMISSION TO ENGAGE IN
PRIVATE PRACTICE OF PROFESSION

ENRIQUE G. BAKING, Ed. D
SUC President III
Pampanga State University
Ville de Bacolor, Pampanga

S I R:

In compliance with the EVP Memorandum No. 53 Series 2024, dated August 8, 2024, I have the honor to request permission to engage in private practice of my profession after office hours. In this connection, I am submitting the following data or information about myself:

(Family)	(Given)	(MI)
1. Name: _____		
2. Educational Qualifications: Highest Degree Earned _____		
3. College/Campus/Office: _____		
4. Position: _____ Salary Grade: _____		
5. Latest Performance Rating: _____		
6. Other Designations: _____		

Company/Business	Duties	Schedule (Days/Time)
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Inclusive dates of the Contract: _____

Signature over Printed Name

Date

CERTIFIED CORRECT:

Signature over printed name of Head
of the Department

Signature over printed name of Head of the
Company / Authorized Representative



RECOMMENDING APPROVAL:

Immediate Supervisor

DOLORES D. MALLARI, Ph. D.
University Registrar

ANNA C. DAYRIT, MM, MBA
Chief Administrative Officer

REDEN M. HERNANDEZ, RCE, MM
Vice President of Academic Affairs

APPROVED:

ENRIQUE G. BAKING, Ed. D.
SUC President III

NOTE:

- 1. *Kindly submit one copy of this form to the HR Office*
- 2. *Attach one copy of the approved work schedule from the other agency*
- 3. *Attach one copy of the approved work schedule from the aforementioned university*