



Republic of the Philippines
Don Honorio Ventura State University
 Villa De Bacolor, Pampanga



REFERENCE FOR GRADUATE AND POST STUDY

Two (2) references are required for admission in all programs of the Graduate School. References must be a current or former employer or a former professor (*a friend, colleague and relative are **not** acceptable as references*). Each form must be completed and signed by the referee himself/herself; otherwise, the recommendation will not be accepted.

*Note: Properly accomplished reference must be uploaded on the DHVSU **ONLINE ADMISSION PORTAL** during admission application together with other requirements.*

This part is to be completed by the applicant. Please write legibly.

Applicant's Name: _____

Last Name

First Name

Middle Name

The applicant named above has applied for admission to:

- Doctor of Public Management
 Doctor of Education major in Educational Management
 Master of Education
 Major in:
 Educational Management
 English
 Filipino
 Mathematics
 Physical Education
 Social Studies
 Technology and Livelihood Education
 Science Education
 Master of Public Administration
 Master of Public Administration (Non-Thesis)
 Master of Business Administration
 Master of Business Administration (Non-Thesis)
 Mater of Science in Social Work

This part below is to be completed by the person signing this Reference Form

We would appreciate your candid opinion of the applicant. This information will be held in strictest confidence. Because we shall withhold action until we have heard from you, we would appreciate receiving this form back as soon as possible.

Name : _____
 Position/Designation : _____
 Name of Office : _____
 Address : _____
 Mobile number : _____

Please check (/) the appropriate box to indicate how you rank the applicant.

Qualification	Below Average	Average	Above Average
• Intelligence			
• Aptitude for the teaching profession			
• Industry			
• Initiative			
• Ability to work in group			

- How long have you known the applicant? (number of years or months) _____.
- What is/was your position in relation to the applicant (e.g. former professor, employer, or supervisor)
 _____ Immediate Supervisor/Superior _____ Former Professor _____ others, please specify _____
- What are the strongest traits of the applicant? Ability to blend with others (in work related activities)

- What is/are the weakest?

- Would you recommend the applicant for admission in the graduate study? _____ Yes _____ No

Please return the completed form to the DIRECTOR OF ADMISSIONS, DON HONORIO VENTURA STATE UNIVERSITY, Villa De Bacolor, Pampanga.

Signature _____

Date _____